



# **FI\$Cal**

*Financial Information System for California*

## Wave 2 – User Acceptance Testing (UAT) Scenario Workshop - Grants Management (GM)

February 19, 2015

# Agenda

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- Purpose and Expected Outcome
- Review of BUSN242 Response Template
- Wave 2 UAT Scenarios
  - Functionality Introduction
  - Review Related UAT Scenarios
  - Collect Additional UAT Scenarios
- Next Steps

# Purpose and Expected Outcome

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- Purpose:

- ☐ The Purpose of this Workshop is to review the testing scenarios planned for Wave 2 User Acceptance Testing (UAT) – this is part of BUSN242. Our goal is to solicit additional testing scenarios from departments to ensure we have adequately covered the complete business process for each area.

- Expected Outcome:

- ☐ Conduct workshops and capture feedback for additional departmental UAT Scenarios.

# Review BUSN242 Response Template

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- Review Response Template on Desktop

# Grants Management Key Terms

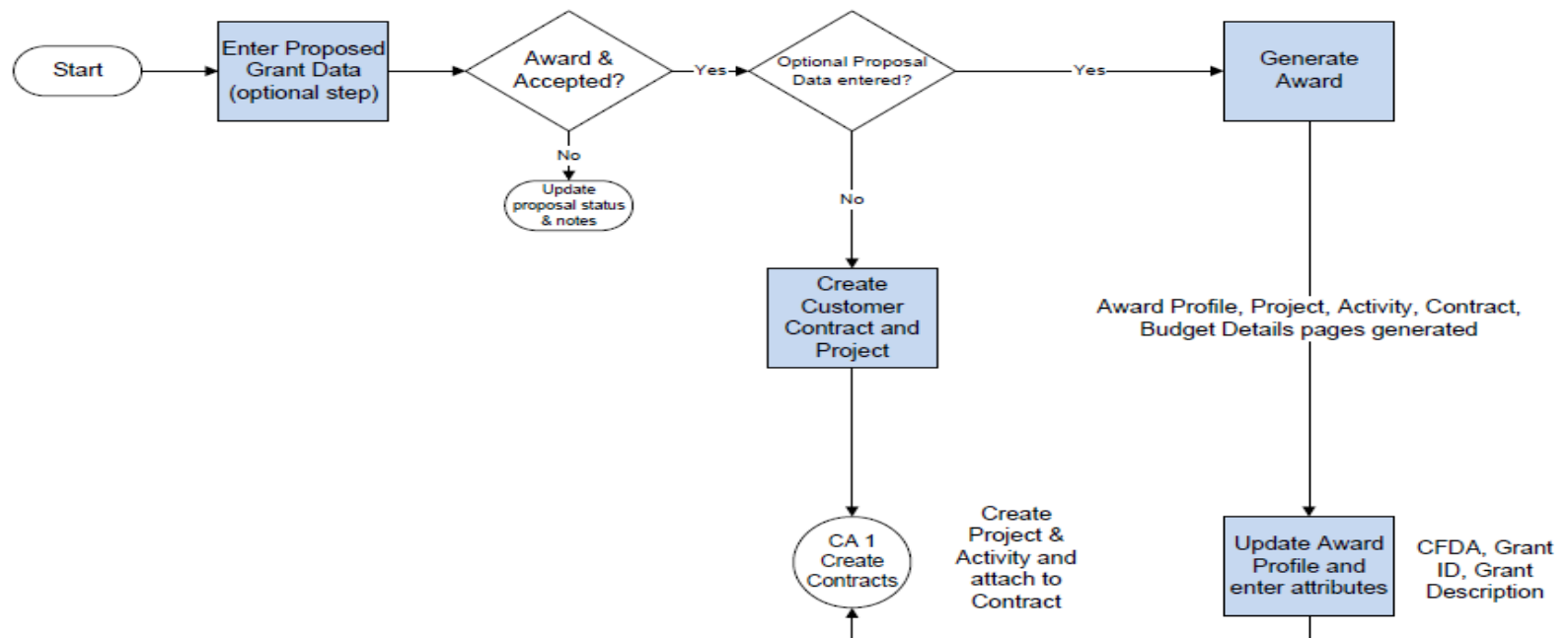
Term	Definition
Grant	Sponsored Contract Award Agreement where the State is receiving funding.
Sponsor	Federal or other Awarding Agency/Department who is responsible for funding the award.
Proposal	A request to a sponsor for support for any valid institution-approved activity.
Project	FI\$Cal ChartField value used for tracking financial transactions associated with a Grant/Award or Reimbursable Project.
Activity	FI\$Cal Project ChartField used to identify task or phase for the project; for Grants, usually mapped to the spending categories for the grant.
Award	Executed agreement between an institution and a sponsor Agency.

# Wave 2 UAT Scenarios

Business Process	UAT Scenario	Brief Description
GM1 - Create & Maintain Grants	Create Proposal	Add a proposal for a new grant.
GM1 - Create & Maintain Grants	Create Award	Create a grant award and finalize budget.
GM1 - Create & Maintain Grants	Update Award	Update a grant award.
GM1 - Create & Maintain Grants	Run F&A Process	Run the F&A Process and evaluate Analysis Types in Transaction List.
GM1 - Create & Maintain Grants	Grant Closeout	Perform a grant closeout, which includes an advance alert of the grant end dates, activity closeout, and project closeout.
GM1 - Create & Maintain Grants	Run Grants-Related Reports	Run the following Grants Reports: F01 Report, Project Billing Revenue Report, C02 Report, F05 Report, Q34 Report, Project Grant Status Report, Award Data Report.

# GM1: Create and Maintain Grants

## GM1 - Create and Maintain Grants



# Scenario – 1 : Create Proposal

## Create Proposal: Proposal Page 1

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Proposal
Projects
Budgets
Resources
Certifications
Reports
Attachments

Proposal ID:
CDA-3CNUTRITION
Version ID:
V101

Description:
Title III C
Currency:
USD

Add to My Proposals

\*Title:
Title III C Congregate Nutrition

Long Description:
Title III C Congregate Nutrition

\*PI ID:
KU0068
Kessler,Marc

\*Sponsor ID:
1020
Department of Health & Human Services

Pre-Award Administrator:
KU0006
Scott,William

Purpose:
NUTRI

\*Proposal Type:
New

Confidence %:
100

CFDA:
CFDA\_1234

Due By
Budget Express
Additional Information

Status

\*Proposal Status:
Awarded

Submit Status:
Submitted

Generate Status:
Contract Generated

☐ In Approval Process

☒ Facilities & Admin Requested

☐ Foreign Application/Component

☐ NIH Modular Grant



# Scenario – 1 : Create Proposal

## Create Proposal: Proposal Page 2

\*Start Date:  \*End Date:  No. Periods:  [Build Periods](#)

**Budget Periods** [Personalize](#) | [Find](#) | | First [1 of 1](#) Last

[Details](#) | [PHS Incomes](#) |

Period	*Start Date	*End Date	Target Sponsor Budget		
1	<input type="text" value="07/01/2013"/>	<input type="text" value="06/30/2014"/>	500,000,000.00	<a href="#">+</a>	<a href="#">-</a>

Target Sponsor Budget: 500,000,000.00

Go To: [Location](#) [Protocols](#) [Component](#) [Setup Level](#) [Keywords](#) [Gender & Minority Study](#) [Trainee](#) [Attributes](#)

Return To: [My Proposals](#)

[Save](#)
[Return to Search](#)
[Notify](#)
[Refresh](#)
[Add](#)
[Update/Display](#)

# Scenario – 1 : Create Proposal

## Create Proposal: Proposal Projects

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[Proposal](#) | [Projects](#) | [Budgets](#) | [Resources](#) | [Certifications](#) | [Reports](#) | [Attachments](#)

Proposal ID: CDA-3CNUTRITION      Version ID: V101  
Description: Title III C      Currency: USD



### Proposal Projects



Find | View All    First 1 of 1 Last


Project ID:  ☒ Primary    Project: 3C0S + -

\*Title:

Long Description:  ↕ ↗

\*Department:      Dept Contact:  



\*Subdivision:      Dept Rep:  

\*Institution:      Other Contacts    Department Credit

SPO:    SPO Contact:

### F & A Distribution

Personalize | Find |      First   Last

*Department	Location	Comments	Percent Share	
<input type="text" value="Planning &amp; Economic Dev"/> 			<input type="text" value="100.00"/>	<span style="float: right;">+ -</span>

# Scenario – 1 : Create Proposal

## Create Proposal: Proposal Budget

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[Proposal](#) [Projects](#) [Budgets](#) [Resources](#) [Certifications](#) [Reports](#) [Attachments](#)

Proposal ID: CDA-3CNUTRITION Version ID: V101  
Description: Title III C Currency: USD

### Proposal Project

[Find](#) | [View All](#) First 1 of 1 Last

Project ID: 3C0S Title: Title III C Congregate Nutrition

### Budget Header

[Find](#) | [View All](#) First 1 of 1 Last

Budget ID: BUD Description: CON\_NUTRI  
Start Date: 07/01/2013 End Date: 06/30/2014 ☒ Include in Proposal

### Budget Period

[Personalize](#) | [Find](#) | [Print](#) | [Grid](#) First 1 of 1 Last

Period	Start Date	End Date	Amount	Program Income	Number of Participant/Trainees
1	07/01/2013	06/30/2014	500,000,000.00	Program Income	

F & A and Pricing Setup

Total: 500,000,000.000

# Scenario – 1 : Create Proposal

## Create Proposal: Proposal Resources and Professionals

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[Proposal](#) | 
 [Projects](#) | 
 [Budgets](#) | 
 **[Resources](#)** | 
 [Certifications](#) | 
 [Reports](#) | 
 [Attachments](#)

Proposal ID: CDA-3CNUTRITION      Version ID: V101  
 Description: Title III C      Currency: USD

**Project** Find | View All    First 1 of 1 Last



Project ID: 3C0S      Title: Title III C Congregate Nutrition





**Resource** Find | View All    First 1 of 1 Last

\*Type:   + -  
 Comments:  

**Subrecipient** Find | View All    First 1 of 1 Last

Subrecipient:      + -

**Professional** Personalize | Find      First 1 of 1 Last

Research	Employee ID	Name	Other Role	Contact PI	Primary PI	Credit %	Reporting Role	Include in Award Header	Workflow Eligible	Details		
<input checked="" type="checkbox"/>	KU0068 	Kessler, Marc	Principal Investigator 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

# Scenario – 1 : Create Proposal

## Create Proposal: Proposal Resources – Sub Recipients

Project
Find | View All
First 1 of 1 Last

Project ID: 3C0S
Title: Title III C Congregate Nutrition

Resource
Find | View All
First 1 of 1 Last

>Type:
Comments:

Subrecipient
Find | View All
First 1 of 1 Last

Subrecipient:

Professional
Personalize | Find |
First 1 of 1 Last

Research	Employee ID	Name	Other Role	Contact PI	Primary PI	Credit %	Reporting Role	Include in Award Header	Workflow Eligible	Details
<input checked="" type="checkbox"/>	KU0068	Kessler, Marc	Principal Investigator	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>	

# Scenario – 1 : Create Proposal

## Create Proposal: Proposal Resources – Sub Recipient Details

### Vendor Details

Vendor ID:

Agreement Category:

From:

To:

Subrecipient Status:

Method Chosen:

#### Information

[Find](#) | [View All](#)

First 1 of 1 Last

Required Deliverables:

#### Comments

[Find](#) | [View All](#)

First 1 of 1 Last

Type:

Comments:

OK

Cancel

Refresh

# Scenario – 1 : Create Proposal

## Create Proposal: Certifications

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New Wir

[Proposal](#) [Projects](#) [Budgets](#) [Resources](#) [Certifications](#) [Reports](#) [Attachments](#)

Proposal ID: CDA-3CNUTRITION Version ID: V101  
Description: Title III C Currency: USD

**Project** [Find](#) | [View All](#) First [1 of 1](#) Last

Project ID: 3C0S Title: Title III C Congregate Nutrition

**Certification** [Personalize](#) | [Find](#) | [1 of 1](#) Last

[Certification Info](#) [Review and Status](#)

*Certification Code	Certification Date	*Indicator	Certified By	Approval Date	Expiration Dt	Assurance Number	Exemption Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Scenario – 2 : Generate Award

Generate Award: Generate Award

## Generate Award



From Proposal: PI-PRP002 To Award:

From Version: V101 ☐ Pre-award Spending ☐ Add to Grants Portal Security?

**Project** Find | View All First 1 of 1 Last

☒ Primary Project ☒ Included for Preaward Spending

From Project: PI-PRJ20 Nanotechnology applied on chemical and bio-detectors Project:

**Budget** Personalize | Find |   First 1 of 1 Last









	From Budget	Activity	Description	Pre-Award Spending
<input checked="" type="checkbox"/>	IMPLEMENTATION	IMPLEMENTATION	IMPLEMENTATION	<input checked="" type="checkbox"/>

Generate



# Scenario – 2 : Generate Award

## Generate Award: Award Profile

Award	Funding	Resources	Certifications	Terms	Milestones	Key Words	Funding Inquiry
Award ID:	CDA-3CNUTRITION						
Reference Award Number:	<input type="text" value="635362-486"/>						
Title:	<input type="text" value="Title III C Congregate Nutrition"/>						
Long Description:	<input type="text" value="Title III C Congregate Nutrition"/>						
Award PI:	<input type="text" value="Kessler,Marc"/>		<a href="#">Reporting Role</a>				
Sponsor:	Department of Health & Human Services						
Post Award Administrator:	<input type="text"/>						
Purpose:	<input type="text" value="NUTRI"/>						
Status:	<input type="text" value="Accepted"/>						
Award Type:	<input type="text" value="Grant"/>						
CFDA:	<input type="text" value="CFDA_1234"/>						
Proposal ID:	<input type="text" value="CDA-3CNUTRITION"/>						
Version ID:	<input type="text" value="V101"/>						
Start Date:	<input type="text" value="07/01/2013"/>						
End Date:	<input type="text" value="06/30/2014"/>						

# Scenario – 2 : Generate Award

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Award Generation creates the following in one step:

- ☐ Contract
- ☐ Award
- ☐ Project
- ☐ Activity
- ☐ Project Budget

# Scenario – 2 : Generate Award

## Generate Award: Funding

:

[Award](#)
[Funding](#)
[Resources](#)
[Certifications](#)
[Terms](#)
[Milestones](#)
[Key Words](#)
[Funding Inquiry](#)

Award ID CDA-3CNUTRITION

Award Title Title III C Congregate Nutrition

Reference Award Number

Currency USD

Award PI Kessler,Marc

Primary Project PI Kessler,Marc

Total Award Amount 500,000,000.00

Funding Info

Find | View All

First1 of 1Last

Project 3C0S

Title III C Congregate Nutriti

Project PI Kessler,Marc

Detail

Personalize | Find | 7 | Grid

First1 of 1Last

Period		*Start Date	*End Date	Funded Amount	To Project ID	Budget Posting Status	PC Distribution Status		
1		07/01/201331	06/30/201431	500,000,000.00	3C0S	Posted	Distributed	+	-

Go To:
[Sponsor](#)
[Protocols](#)
[Attributes](#)
[Department Credit](#)
[Notepad](#)
[Award Modifications](#)

# Scenario – 2 : Generate Award

## Generate Award: Resources







:

<a href="#">Award</a>	<a href="#">Funding</a>	<a href="#">Resources</a>	<a href="#">Certifications</a>	<a href="#">Terms</a>	<a href="#">Milestones</a>	<a href="#">Key Words</a>	<a href="#">Funding Inquiry</a>
-----------------------	-------------------------	---------------------------	--------------------------------	-----------------------	----------------------------	---------------------------	---------------------------------

Award ID	CDA-3CNUTRITION	Award Title	Title III C Congregate Nutrition
Reference Award Number	<input type="text" value="635362-486"/>		
Award PI	Kessler,Marc	Primary Project PI	Kessler,Marc

Detail		Find   View All	First	1 of 1	Last
Project	3C0S	Title III C Congregate Nutriti	Project PI	Kessler,Marc	
Resource		Find   View All	First	1 of 1	Last
*Type	<input type="text"/>				
Comments	<input type="text"/>				
Subrecipient		Find   View All	First	1 of 1	Last
Subrecipient:	<input type="text"/>	     			

# Scenario – 2 : Generate Award

## Generate Award: Certifications

:

[Award](#)
[Funding](#)
[Resources](#)
[Certifications](#)
[Terms](#)
[Milestones](#)
[Key Words](#)
[Funding Inquiry](#)

Award ID CDA-3CNUTRITION  
 Reference Award Number

Award Title Title III C Congregate Nutrition

Award PI Kessler,Marc

Primary Project PI Kessler,Marc

Detail Find | View All First 1 of 1 Last

Project 3C0S Title III C Congregate Nutriti Project PI Kessler,Marc

Detail Personalize | Find | First 1-5 of 5 Last

[Certification Info](#)
[More Info](#)

*Certification Code	Certification Date	*Indicator	Certified By	Approval Date	Expiration Dt		
DRUG0	07/01/2001	Yes ▼		04/30/2014	06/30/2006	+	-
FEDDT	07/01/2001	Yes ▼		04/30/2014	06/30/2005	+	-
INVPT	08/03/2001	Yes ▼		04/30/2014	06/30/2010	+	-
LOBBY	07/01/2001	Yes ▼		04/30/2014	06/30/2005	+	-
SMOKE	07/01/2001	Yes ▼		04/30/2014	06/30/2006	+	-

# Scenario – 2 : Generate Award

## Generate Award: Funding Inquiry

[Award](#) | 
 [Funding](#) | 
 [Resources](#) | 
 [Certifications](#) | 
 [Terms](#) | 
 [Milestones](#) | 
 [Key Words](#) | 
 [Funding Inquiry](#)

Award ID: CDA-3CNUTRITION  
 Reference Award Number: 635362-486  
 Total Projected Award Amount: \$500,000,000.000  
 Total Reported Award Amount: \$500,000,000.000  
 Total Posted Budget Amount: \$500,000,000.000  
 Total Limit Amount: \$500,000,000.000  
 Begin Date: 07/01/2013  
 End Date: 06/30/2014

Recalculate the Amounts

Contract Lines

Find | View All



First 1 of 1 Last

Contract Line: 1

Total Posted Budget Amount: \$500,000,000.000

Billing Limit Amount: \$500,000,000.000

Project Detail

Personalize | Find |  

First 1 of 1 Last

Project	Activity	Funded Amount	Posted Budget Amount		
1 3C0S	BUD	\$500,000,000.000	\$500,000,000.000	+	-

# Scenario – 2 : Generate Award

## Generate Award: Budget Details

Post Budget to General Ledger (GL)  
and to Project Costing (PC)

### Budget Detail

Project:	3C0S	Title III C Congregate Nutriti				
Budget Period:	1	Begin Date:	07/01/2013	End Date:	06/30/2014	<div style="border: 2px solid red; padding: 2px; display: inline-block;">Finalize</div> <a href="#">Process Monitor</a>

**Project Budget Summary**

Cost Share Direct:	\$0.00	Currency:	USD	Total Budget:	\$500,000,000.00
Sponsor Budget:	\$500,000,000.00				
Security Status:	None				

**Budget Amounts for Period**

[Personalize](#) | [Find](#) | [View All](#) | | [First](#) 1 of 1 [Last](#)

General	Project Detail	General Ledger Detail	Commitment Control Detail	Grants Detail		
Activity	Budget Item	Begin Date	Quantity	Unit of Measure	Amount	Currency
BUD	PERSON		1.00		500,000,000.00	USD

# Scenario – 2 : Generate Award

## Generate Award: Budget Details - Projects

:

### Budget Detail

Project:	3C0S	Title III C Congregate Nutriti				
Budget Period:	1	Begin Date:	07/01/2013	End Date:	06/30/2014	<a href="#">Finalize</a> <a href="#">Process Monitor</a>
<b>Project Budget Summary</b>						
Cost Share Direct:	\$0.00	Currency:	USD	Total Budget:	\$500,000,000.00	
Sponsor Budget:	\$500,000,000.00					
Security Status:	None					
<b>Budget Amounts for Period</b>						
				<a href="#">Personalize</a>   <a href="#">Find</a>   <a href="#">View All</a>	First  1 of 1  Last	
<a href="#">General</a>	<a href="#">Project Detail</a>	<a href="#">General Ledger Detail</a>	<a href="#">Commitment Control Detail</a>	<a href="#">Grants Detail</a>		
Activity	Budget Item	Projects Distribution Status	Transaction ID	Analysis Type	Employee ID	Job Code
BUD	PERSON	Distributed	10002808	BUD		



## Wave 2 UAT Scenarios

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- Collect Additional UAT Scenarios
  - Open dialogue to solicit additional UAT Scenarios for usage during UAT.
    - *GM1 - Create and Maintain Grants*

# Grants Management Overview

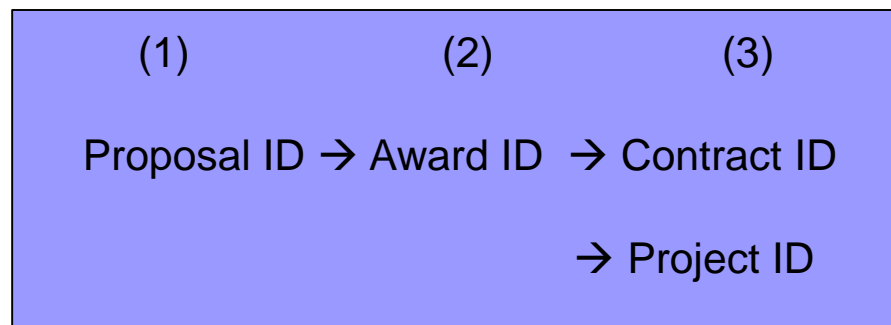
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Grants module allows you to:

- Manage the complete grant life cycle from proposal to award
- Capture profile data about your institution (State), sponsors (Feds or Other), professionals, and sub-recipients for each proposal, project, budget, or award
- Facilitate the submission of timely, accurate, and complete proposals to sponsors
- A proposal represents optional functionality
- Key to automatic integration for Contract, Project, and Budget

# Grants Management Overview

- When an award is generated in the system, the Proposal ID becomes the Award ID.
- Data from Proposal is automatically copied into the Award.
- When an Award is generated, a Contract ID is auto-generated with the same name (a contract tells the project how to bill a Sponsor), Project and Activity definitions are created, and Budget can be posted to Commitment Control.



# Next Steps

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- Provide any additional UAT Scenarios (BUSN242) prior to due date.
- Review and Complete the GM Scenarios as part of the BUSN242 Response Template due **Friday, February 27, 2015.**

# Question and Answer

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FI\$Cal Project Information:

<http://www.fiscal.ca.gov/>

or e-mail the FI\$Cal Project Team at:

[fiscal.cmo@fiscal.ca.gov](mailto:fiscal.cmo@fiscal.ca.gov)